

# Report on Graduation Day 2024

graduation day 2024



**GOVERNMENT ENGINEERING COLLEGE, THRISSUR**

## ***Premise.....***

Graduation day ceremonies are ubiquitous these days and have become so popular in our society. It is celebrated across the spectrum of formal education-from convocation of PhD degrees to graduation in kindergarten. With the contemporary penchant to visually document every memorable event in life and to publish it in social media, graduation day provides a lot such picture-perfect moments, to savor and cherish for longtime, for both graduates and their loved ones. Apart from that, it is also a perfect opportunity to congratulate the toppers and other exceptional performers of the out going batch, which they truly deserve. Government Engineering College Thrissur, in spite of its rich legacy and famed history of almost seven decades, has not given much thoughts to organizing such an event to honor its graduating students and to bid formal good bye to them. The reason, primarily, has been the fact that, by the time university result of the final semester is published, students are generally in a hurry to join the companies where they have been placed or to pursue higher education. But nonetheless, it is a dream of every graduating to student to get appreciation from their college. Such ceremony is designed to give the graduating students a public platform to receive their academic hoods and certificates, in the presence of their faculty members and parents. It is also the time they become part of the alumni of the college. The graduation day signifies the culmination of a joyous journey of student life. However, it is also the beginning of a new journey, rather a longer one, into an uncharted territory of possibilities, challenges and opportunities. As the batch of 2024 continue with their journey, this day would be reminisced and cherished with a tinge of wistfulness, but also with pride.

It is in this context that a demand for organizing a graduation day ceremony came from students and their parents, which was formally put across and actively pursued by the PTA. Finally, it was accepted in the month of July 2024 and the college council decided to form an organizing committee to plan and execute Graduation Day 2024. As it is the first graduation day ceremony, the PTA promised to step in and offer financial support to bridge the gap between the fee that would be collected from the participants of the event and the actual budget. The demand from the PTA was to organize a truly memorable first graduation day of the college, that would set the bench mark so high for the future graduation day ceremonies to emulate, catch up and to take inspiration from.

## ***Formation of committees***

An organizing committee was constituted to plan and execute graduation day ceremony of 2024. The composition of the organizing committee is as follows:

**Principal & Patron: Dr V. Lijo\***

**General Conveners: Dr Manesh K. K., Professor in Mechanical Engg.**

**: Dr Jayan A. R., UG Dean**

**: Dr A. Ramesh, P G Dean**

**: Mr Binoy M. V., Administrative Assistant**

**: Mr Suresh Chandran V. P., Parent, PTA Vice President**

**: Ms. Aswathy Mohan S., Vice Chairperson, College Union**

**Coordinators: Dr Manilal A. M., Associate Professor in Chem. Engg.**

Programme Committee

**: Dr Madhusoodhanan M. R., Assistant Professor in ME**

Documentation committee

**: Dr Bindumol E. K., Professor in EEE**

Registration committee

**: Dr Sivan P. P., Assistant Professor in CE**

Food committee

**: Dr Celine Mary Stewart, Professor in ECE**

Stage & Venue committee

**: Dr Subaida E. A., Professor in CE**

Procession committee

**: Dr Salini S., Associate Professor in CE**

Reception committee

**: Prof. Ajesh K. N., Assistant Professor in Chemical Engg**

Finance committee

**: Dr Rajesh P., Assistant Professor in Economics**

Volunteer & Traffic Management committee

**: Dr A. K. Mubarak, Professor in ME**

Invitation & Publicity Committee

\*when Dr. Meenakshy took over as the principal, she assumed the responsibility.  
Composition of various committees is as given below:

### A. Organizing Committee

Name	Designation
Dr Manilal A M ( Co-ordinator)	Associate Professor in Chemical Engg.
Sri Omar Banish A T	PTA Joint Secretary
Dr Vinod Raphel	HOD in Chemistry
Mr Binoy K R	Senior superintendent
Prof. Divya B Mathew	Assistant Professor in CE
Prof. Devanand C. N.	Assistant Professor in ME
Dr. Pramode Das	Associate Professor in ME
Dr. Laly M J.	Assistant Professor in EEE
Prof. Suryan J. S.	Assistant Professor in ECE
Dr. Jayasree M	Assistant Professor in MCA
Prof. Ranjana R.	Assistant Professor in Chemical Engg
Dr Avinash Nelson A	Assistant Professor in EEE
Prof. Sophia Susan George	Assistant Professor in ECE
Prof. George Mathew	Assistant Professor in CSE
Prof. Panchami V. U.	Assistant Professor in CSE
Prof. Rekha V. Kumar	Assistant Professor in Arch
Prof. Geetha A	Assistant Professor in Arch
Prof. Anu Krishnan U	Assistant Professor in CE
Prof. Praveen R	Assistant Professor in PE
Prof. Monu Sathyapal	Assistant Professor in PE
Mr. Vasanth Kumar	Trade Instructor, ChE
Mr. Damian P D	Trade Instructor, ME

### B. Documentation Committee

Dr. Madhusoodanan M.R ( Co-ordinator)	Assistant Professor in ME
Dr. Bindu C.A	Associate Professor in Architecture
Dr. Sujatha I.	Associate Professor in PE
Prof. Shyja M.	Assistant Professor in Chemical Engg.
Prof. Jeena John	Assistant Professor in EEE
Prof. Vivek M.	Assistant Professor in ME

### C. Registration Committee

Dr. BINDUMOL E K	EEE
Prof. SUDHA C P	CE
Prof. RAHAMATHULLA K	CSE
Dr. PRASEETHA P NAIR	CHE
Prof. ASHA J	ECE
Prof. RANJANA R	CHE
Prof. ABHIJITH C S	EEE
Prof. REMYA VARGHESE	EEE
Prof. ATHIRA S BABU	EEE
Mr. SAJITH KUMAR M	ECE
Mrs. SOJA R S	EEE
Mr. SAJEEVAN K V	CSE
Ms. HARSHA C S	CE
Mr. TONY SEBASTIAN XAVIER	CE
Ms. NEENU E K	CHE

### D. Food Committee

Dr. Sivan P.P (Co-ordinator)	Assistant Professor in CE
Prof. Ajayakumar V.T.	Assistant Professor in CE
Dr. Sajeena Beevi	Associate Professor in Chemical Engg.
Prof. Anwar Sadique	Assistant Professor in ME
Prof. Nimmi N.P.	Assistant Professor in EEE
Prof. Joby N.J.	Assistant Professor in CSE

### E. Reception Committee

Dr. Salini S. (Co-ordinator)	Associate Professor in CE
Smt. Sherina Siraj	PTA Ex. Com member
Prof. Anu Jayan	Assistant Professor in EEE
Prof. Saurabh Sahadev	Assistant Professor in Chemical Engg.
Dr. Lalgudi Gopi C.P.	Assistant Professor in EEE
Prof. Soumia Chandran	Assistant Professor in MCA

### F. Finance Committee

Prof. Ajeesh K.N, (Co-ordinator)	Associate Professor in Chemical Engg.
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### G. Invitation and Publicity Committee

Dr Mubarak A.K. (Co-ordinator)	Associate Professor in ME
Dr. Miji Cherian	Professor in CE
Prof. Sanu K. Thekkath	Assistant Professor in Architecture
Prof. Smitha Mohan K.	Assistant Professor in CE
Prof. Sony P.	Assistant Professor in CSE
Dr. Dileesh E. D.,	Assistant Professor in CSE
Prof. Shijna N. P.,	Assistant Professor in Architecture
Prof. Dibini Bulhar	Assistant Professor in Architecture
Prof. Jikhil Joseph	Assistant Professor in CE
Prof. Binay T. Sam	Assistant Professor in ME
Prof. Vipin V Pavanan	Assistant Professor in ME
Prof. Sanoj Varghese	Assistant Professor in ME
Mr. Leo George C.,	TM, ME

### H. Stage & Venue Management Committee

Dr. Celine Mary Stuart (Convenor)	Professor in ECE
Sri. Abdul Nazer	PTA Exe. Committee member
Prof. Renjith V B	Asst. Professor in ME
Prof. Chandra Bose K N	Asso. Professor in EEE
Prof. Bijo Lawrence T	Asst. Professor in EEE
Prof. Jency P A	Asst. Professor in Architecture
Prof. Bisna N D	Asst. Professor in CSE
Mr. Premkumar M P	Computer Programmer, CCF
Dr. Shejin K	HoD, Physical Education
Dr. Sunil Jerome	Asst. Professor in ME
Mr. Mahesh T A	Instructor Grade I, ME
Mr. Sebastian Sabu	Computer Programmer, MCA
Dr. Ezudheen P	Asst. Professor in CSE
Prof. Arunraj A C	Asst. Professor in ME
Dr. Bijesh R	Asst. Professor in ME
Dr. Sreekala	Asst. Professor, Phy. Edn
Prof. Saranya A S	Asst. Prof. (Adhoc), Architecture

## **I. Procession Committee**

Dr Subaida E.A. (Co-ordinator)	Associate Professor in CE
Adv. Anilkumar V.N.	PTA Exec. Com. member
Prof. Sreekumar C.R.	Assistant Professor in ME
Dr. Job Chunkath	Associate Professor in ECE
Dr. Padmavathi K.S	Associate Professor in Chemical Engg.
Prof. Aswathi V	Assistant Professor in EEE
Prof. Ajith C Menon	Assistant Professor in ME
Dr. Seema Varghese	Associate Professor in Maths

## **J. Traffic Management & Volunteer Committee**

Dr Rajesh P (Co-ordinator)	Associate Professor in Economics
Dr. Rajesh K	Associate Professor in EEE
Prof. Sherry Sebastian	Assistant Professor in Chemistry
Dr. Beena P	Associate Professor in Maths
Sri. Dileep N K	Sergent

### ***Duties and Responsibilities of Various Committees***

Each committee were assigned with clearly defined roles and responsibilities, which are summarized below.

#### ***A. PROGRAMME COMMITTEE:***

- The responsibility of chief coordination of various activities for a successful conduct of the “Annual Graduation Day Ceremony” of our institute is entrusted with the Programme Committee.
- Prepare detailed Schedule of Programme and handover sufficient copies to ALL COMMITTEES
- Prepare detailed INSTRUCTIONS to be followed by attendees, for smooth conduct of the programme and handover copies to ALL COMMITTEES
- Prepare Final programme schedule for Graduation Ceremony and handover sufficient copies to Stage & Venue, and Procession Committees
- Identify venues for various activities (Spot-reporting Desk by Registration Committee, Desk for Reception committee, Seating arrangements for Parents, Seating arrangements for Graduates, Lunch and Refreshments, Vehicle movements and Parking, etc.) in consultation with RESPECTIVE COMMITTEES

- Get the financial requirements from various committees. Prepare detailed budget plan based on the individual requirements of various committees and get it approved in the Meeting of the Organising Committee, before 3rd August 2024
- Prepare the list of Prominent/Renowned personalities to invite as Guests of the Day, including the Chief Guest, in consultation with Organising Committee, GECT Alumni Association and PTA, well in advance, and initiate steps to fix/invite the guests, in consultation with Invitation & Publicity Committee
- Prepare the final list of Invited Guests, before 10th August, 2024, and give the same to ALL COMMITTEES
- Get the resumes from Invited Guests and hand over the same to Stage & Venue
- Collect the tentative list of “Eligible Graduates” by 30th July 2024 and the final list by 1st August, 2024, from HODs of respective departments and hand over sufficient copies to ALL COMMITTEES
- Take necessary steps to do the registration process by graduates, in time, and “Spot Reporting” of Registered Graduates, in association with Registration Committee
- Ensure the completion of Registration process of “Eligible Graduates” by 10th August 2024. Collect the Final list of “Reported Graduates” on the graduation day from Registration Committee and handover the copies to Stage & Venue, Procession and Food Committees
- Initiate steps to invite Graduates, Parents, Faculty, Alumni and other stake holders to the event, well in advance, in association with Invitation & Publicity Committee and PTA
- Steps may be initiated for Printing the Certificates to Graduates, in association with Document Committee
- Finalise the DRESS codes for the Ceremony and make necessary arrangements for timely distribution, in association with Registration Committee
- Do Necessary planning for the arrangement of Lunch and refreshment, by the Food Committee
- Prepare detailed plan and appropriate signage for vehicle movement and parking, in association with Volunteer and Traffic Management Committee
- Inform the Invitation & Publicity Committee regarding the CONTENT/Poster to be uploaded in the web site regarding the “Annual Graduation Day Ceremony”



- Allot one member from the Programme Committee as a contact person to every other committee
- Get the requirement of Volunteers from various committees and hand over the same to Volunteer Committee

### ***B. STAGE & VENUE COMMITTEE:***

- Fix all Venues for conducting various programs in consultation with the Programme Committee
- Collect the following from the Programme Committee:
  - The Schedule of Programmes and final programme schedule
  - The resumes of Invited Guests
  - List of “Graduating Candidates” as well as “Final list of Reported Graduates”
  - Arrange Stage for the “Graduation Day Ceremony” with enough facilities (like Bouquets to Guests, Lamp for Lighting, Mineral Water & Glass, Name boards and Copies of Final Programme Schedule on the Dias, etc.)
  - Design the required templates for streaming in the LED walls during the programme, and make necessary arrangements to project the same in all venues, in consultation with the Programme Committee. Supports may be taken from CCF in this regard and necessary publicity may be given in GECT website
  - Arrange the Main venue seating (Branch Vise Naming of seats, etc.) in consultation with Programme Committee & Procession Committee
  - Make sure sufficient number of seating arrangements, PA system and Multimedia projector arrangements in *each venue* (Main Venue, Venue for Parents and other stake holders, Food, etc.)
  - Collect sufficient no. of Mineral Water bottles and Drinking Glass for each venue, from Food Committee
  - Restrict the entry to the Main Venue on the “Graduation Day”
  - Arrange sufficient number of student volunteers, from Volunteer Committee, for each venue, well in advance

- Collect sufficient no. of Certificates (for Graduates) & Mementos (for invited Guests) from Document Committee and make necessary arrangements for their distribution
- Arrangements may be made for the following activities:
- Anchoring, offering Bouquets to Guests on Dias
- Presenting Mementos & Distributing Certificates
- Prepare an Action plan, in consultation with Programme Committee & Procession Committee, for bringing the Graduates on to the stage, receive the certificates synchronised with the announcements, taking them back to respective seats
- Prepare a realistic budget proposal and hand over to the Finance Committee, by 31st July, 2024

### **C. REGISTRATION COMMITTEE:**

- Collect the tentative list of “Graduating Candidates” from PROGRAMME COMMITTEE before 30th July, 2024 and the final list by 1st August 2024
- Prepare the Registration form (Google Form) for Candidate registration and upload the same in Institute Web site. Google form should cover the data about the no of attendees for each Graduate and the consolidated data should be handed over to Food Committee. Work/operate in tandem with Finance committee & PTA for setting up the procedure for a smooth collection of Registration Fee
- Provide enough publicity for registration process, in consultation with Invitation & Publicity Committee and PTA
- Complete the Registration (as well as Fee Collection process by PTA) process before 10th August, 2024. Prepare the List of “Registered Graduates” and handover the copies to Programme Committee
- Draw up the “Spot Reporting” procedures, in consultation with Programme Committee and publicise these details of in GECT website, etc.
  - In consultation with the Programme Committee, take appropriate decisions/steps on the following matters: Decide the Dress Codes for the Graduation Day Ceremony”

- Procure/rental the required number of Graduation Day Dresses and accessories as per the “Dress Codes”
- Ensure their availability for distribution, on the day of “Graduation Ceremony” and steps for their retrieval
- Arrange the Desk for “SPOT Reporting” at the venue fixed for the same, in consultation with Programme Committee and Stage & Venue Committee
- Arrange sufficient number of student volunteers, from Volunteer Committee, at the Registration Desk and make necessary arrangements for “Spot Reporting”
- Ensure smooth distribution of “Graduation Day Dress” in accordance with the List of “Registered Graduates”
- Prepare a realistic budget proposal and hand over to the Finance Committee, by 31st July, 2024

#### ***D. RECEPTION COMMITTEE***

To:

- Arrange Reception Desk on the day of Graduation Ceremony and Arrange sufficient number of student volunteers, from Volunteer & Traffic Management Committee, at the Reception Desk
- Identify and Arrange a Reception Room for invited guests.
- Collect the Refreshment Items for invited guests, from Food Committee, and arrange the same in appropriate venues
- Collect the List of Invited Guests from Programme Committee
- Work in tandem with the Programme and Invitation & Publicity Committees
- arrange Accommodation/ Transport facilities to Invited Guests, to receive and guide them to the Reception Room for refreshments, and then to the appropriate venues of scheduled programme
- The Graduation Dress for the invited Guests may be collected from the Registration Committee, in advance, and this may be handed over to the respective guests, as per the dress Code, before accompanying them to the main Venue.

- Ensure that one committee member is assigned the charge to receive and see off one invited guest.
- Prepare the Action plan for implementation and hand over to the Programme Committee
- Prepare a realistic budget proposal and hand over to the Finance Committee, by 31st July, 2024

#### ***D. DOCUMENT COMMITTEE***

- Finalize, in consultation with PROGRAMME COMMITTEE, the literature for printing, by 2nd August 2024:
- on the Graduation Certificate
- on the Certificate Holder (Vision, Mission, Graduation Oath, etc.)
- on Memento to Invited Guests
- on Badges, ID cards, etc
- Collect the following docs. from Programme Committee:
- list of “Eligible Graduates”, before 01st August, 2024
- list of “Registered Graduates”, before 11th August, 2024
- Initiate steps (from 01st August 2024 onwards) to Procure/ Print the Certificates, and Certificate Holders (for Graduates), in accordance with list of “Eligible Graduates”, in consultation with Programme Committee and finalize .
- “Registered Graduates” and hand over the same to Stage & Venue Committee on or before *18th August, 2024*
- Procure/ Print the Mementos (for invited Guests), in consultation with Programme Committee and Invitation & Publicity Committee and hand over the same to Stage & Venue Committee on or before *22nd August, 2024*
- Collect the list of Volunteers from the Volunteer Committee, well in advance
- Print sufficient no. of Badges for volunteers and various committee member, ID cards for Guests and Graduates, well in advance
- Handover Badges for volunteers to Volunteer Committee and badges and ID cards to the Reception Committee and Registration Committee, respectively
- Prepare the Action plan for the implementation of above-mentioned activities and hand over to the Programme Committee

- Prepare a realistic budget proposal and hand over to the Finance Committee, by 31st July, 2024
- Prepare a Report on Annual Graduation Day Ceremony-2024, that includes few photographs of important moments, in consultation with Programme Committee

#### ***E. INVITATION & PUBLICITY COMMITTEE:***

To:

- Prepare the list of Prominent/Renowned personalities to invite as Guests of the Day, including the Chief Guest, in consultation with Organising Committee, GECT Alumni Association and PTA, well in advance, and initiate steps to fix/invite, in consultation with Programme Committee
- Prepare the final list of Invited Guests, before 9th August, 2024, and handover copies to Programme, Stage & Venue and Reception Committees
- Collect the Schedule of programme from the Programme Committee
- Prepare and Print sufficient no. of invitation letters of Graduation Ceremony, in consultation with Programme Committee, and ensure their timely delivery
- 8/11
- , to all stake holders of our institute. Assure that all the invitees will be present in the programme. Support of PTA also may be sought in this matter
- Identify space/spots for the erection of hoardings, direction pointers and pavilions in the campus, decide the matter for each of the above mentioned items and fix at respective places of interest
- Arrange printed flex sheets/posters to be displayed, as welcome boards, in front of the main gate of GECT and also wherever found necessary
- Ensure News Coverage and regular updates about the programme in Print media, Radio, TV and GECT website, etc
- Make sure that there is sufficient number of photographers and videographers
- Arrangements may be made for providing *instant photo prints*, if possible, to Graduates
- Get sufficient no. of student volunteers from Volunteers Committee

- Provide sufficient no. of Photographs and Videos of the programme for news updating in Medias and within the Campus, including GECT website
- Prepare the Action plan for implementation and hand over to the Programme Committee
- Prepare a realistic budget proposal and hand over to the Finance Committee, by 31st July, 2024.

#### **F. FOOD COMMITTEE:**

- To:
- Collect the Schedule of programme from Programme Committee
- Collect the list of invited guests, registered participants, from Invitation Committee, Registration Committee and Programme Committee and list of volunteers from Volunteer Committee. The list of Faculty, Staff and other stake holders may be collected from Programme Committee.
- Initiate steps for arranging food and refreshment, in Consultation with Programme Committee, Stage & Venue Committee, Reception Committee and Finance Committee
- Print sufficient no. of Food Coupons and handover the same to Registration Committee and Volunteer Committee
- Lunch and Refreshments should be provided, strictly on time as per the Programme Schedule, in consultation with Programme Committee and Reception Committee
- Identify a venue and make necessary arrangements for LUNCH, in consultation with Stage & Venue Committee and Programme Committee
- Make available sufficient Mineral water bottles and Refreshments to the venues, as per the requirement from Stage & Venue Committee and Reception Committee
- Prepare the Action plan for implementation and hand over to the Programme Committee
- Prepare a realistic budget proposal and hand over to the Finance Committees

### **G. VOLUNTEER AND TRAFFIC MANAGEMENT COMMITTEE:**

To:

- Prepare a traffic control plan for *vehicle movement and parking* inside the campus, in consultation with Programme Committee and Registration Committee.
- Collect the list of “Registered Graduates” from Programme Committee and allot the parking spots/slot, in advance, if possible. En-mark these places identified for vehicle parking and share this information to Graduating Candidates, in advance
- Collect the requirement of volunteers from each committee well in advance
- Make sure that there is sufficient number of student volunteers available at each venue and to each committee
- Prepare a list of volunteers (along with their mobile nos.) allotted to each committee and handover a copy of the respective lists to each committee and a consolidated list to Food Committee
- Prepare an Action Plan for implementation and hand over to the Programme Committee
- Prepare a realistic budget proposal and hand over to the Finance Committee, by 31st July, 2024

### **H. PROCESSION COMMITTEE:**

- To:
- Collect the list of Invited Guests from Programme Committee
- Collect the Schedule of programme from the Programme Committee
- Collect the list of “Graduating Candidates” from Programme Committee
- Prepare a detailed and crystal-clear plan for the Procession process, in consultation with Programme Committee, Stage & Venue Committee and Reception Committee. Process may include, but not limited to, Procession of Guests and Stake holders to the Dias, Queuing the Graduates for feeding to the Dias for receiving the certificate, taking them back their respective seats, coordination on “Graduation Oath taking” ceremony, Tasselling Ceremony.
- Prepare a realistic budget proposal and hand over to the Finance Committee, by 31st July, 2024

## **I. FINANCE COMMITTEE:**

To:

- Collect the individual budget proposal from various Committees by 31st July, 2024
- Prepare the detailed budget for the programme
- Pay Advance Amount, with receipt, to different Committee Conveners within the frame work of prepared budget
- 11/11
- Plan a clear Procedure for collecting the fee amount from Eligible and Willing Graduates, in consultation with Registration Committee, Programme Committee and in association with PTA. Guidelines by College Council in this matter may be strictly followed
- Inform confirmation of fee receipt to the participants registered - Ensure that the advances taken are settled within a reasonable time - Maintain proper cash transaction records
- Settle accounts within 7days of the programme conclusion.

### ***Preparations for the event.....***

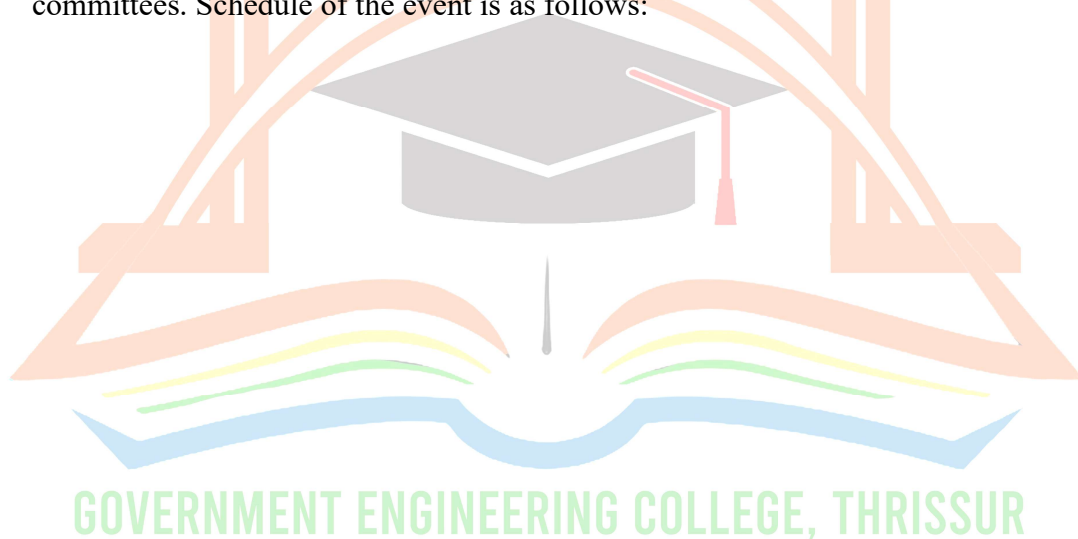
The organizing committee, which was formed at the last days of the month of July, conducted its first meeting online, as there were a series of back-to-back holidays due to incessant rain. In the first meeting, responsibilities of each committee were discussed and it was the role of Programme Committee to act as an interface between different committees on shared responsibilities to make sure proper communication and coordination between them. Committee coordinators were asked to convene their respective committees, discuss and finalize a plan of action to fulfill duties and responsibilities assigned to them in an effective and time bound manner. It was also told to them that if there was any suggestion regarding reassigning the roles & responsibilities or any other modification for an easier and convenient execution of their plan of action, it can be done after discussing with the Programme Committee. Pursuant to the first meeting of the Organizing Committee, all committees had



their internal meetings multiple times and the suggestions and the status of work were discussed in the subsequent Organizing Committee meetings. Preparations done by various committees are summarized in the subsequent paragraphs.

#### **A. Programme Committee**

The committee assigned one of its members to each of the committees, to liaison with them. Overall time schedule for various committees to complete their preparation was also decided and monitored by the Organizing Committee. Preparation of the list of eligible graduands was done by the committee, in consultation with faculty advisors of the batches graduated in 2024. The list of graduands registered for the event was cross checked with this master list to ensure that only eligible graduands will participate in the graduation day ceremony. The list of registered and eligible graduands was handed over to the documentation committee for printing certificates and mementos. Chief guest and the guest of honours were decided in consultation with the Invitation & Publicity committee. Schedule of the programme was decided in consultation with other committees. Schedule of the event is as follows:



# Government Engineering College Thrissur

## Graduation Day 2024

Saturday, 24<sup>th</sup> August 2024, 01:00 pm onwards  
Venue: Millenium Auditorium, Govt. Engineering College Thrissur

### Chief Guest

**Dr. A. Seshadri Sekhar**

Director, Indian Institute of Technology, Palakkad

### Guests of Honour

**Mr. Sam Santhosh**, Founder, SciGenom Labs  
**Ms. Meera K.**, Sub Collector, Fort Kochi, Ernakulam

Sl. No.	Time	Programme	
1	1:00 pm	Arrival of the Hon'ble Chief Guest and special invitees to the venue	
2	1:00 pm - 1:15 pm	Procession proceeds to the Graduation Hall. Respective Heads of Departments lead the procession.	
3	1:15 pm - 1:18 pm	Invocation	
4	1:18 pm - 1:23 pm	Welcome address: Dr. Meenakshy K., Principal GEC Thrissur	
5	1:23 pm - 1:28 pm	Presidential Address: Dr. Shalij P. R., Director of Technical Education, Kerala	
6	1:28 pm - 1:32 pm	Lighting the lamp	
7	1:32 pm - 1:42 pm	Inaugural address: Dr. A. Seshadri Sekhar, Director, Indian Institute of Technology Palakkad	
8	1:42 pm - 1:46 pm	Address by Guests of Honour	Mr. Sam Santhosh, Founder SciGenom Labs, USA
9	1:46 pm - 1:50 pm		Ms. Meera K., IAS, Sub Collector, Fort Kochi, Ernakulam
10	2:00 pm - 4:00 pm	Distribution of Certificates	
11	4:00 pm - 4:05 pm	Oath taking by the graduands: Administering by Dr. Jayan A. R., UG Dean	
12	4:05 pm - 4:07 pm	Tasseling Ceremony: Administering by Dr. Ramesh A., PG Dean	
13	4:07 pm - 4:10 pm	Vote of Thanks by Dr. Lijo V., Dean Research	
14	4:10 pm - 4:15 pm	The National Anthem	
15	4:15 pm - 4:20 pm	Departure of the Procession from the Graduation Hall	

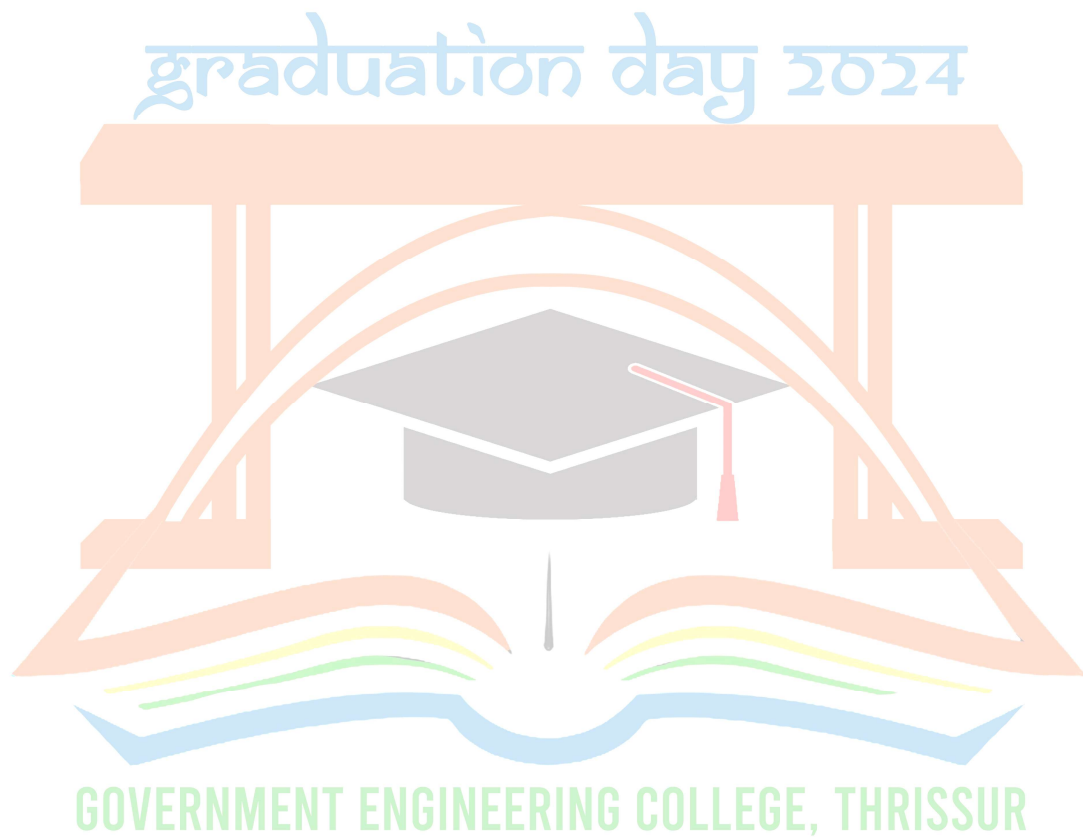
## B. Registration Committee

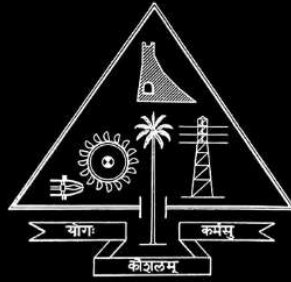
Soon after its formation, the committee sprung into action and started the preparation of list of graduands with the help of faculty advisors of batches graduated in 2024. A google form for registration was made and was circulated through Whatsapp groups and email. Repeated announcements were made through Whatsapp groups to increase number of registrations and finally succeeded in getting 557 graduands registered for the event, which is truly a commendable effort, considering the limited amount of time that was left for them. An amount of Rs. 2000 was collected at the time of registration,

out of which Rs. 500 was refundable after returning of the convocation gown after the ceremony.

### **C. Documentation Committee**

The documentation committee had a tough time line to work with, as the mementos and certificates of 557 graduands had to be made ready within one week, after the closing of the registration. It was also decided to present a certificate and badge to toppers of each batch. After thorough discussion, the memento was designed , photo of which is given below:





**Government Engineering College  
Thrissur**

*Congratulations*

**Aashish Anand**

**for successful graduation.  
Presented on the Graduation Day,  
24<sup>th</sup> August, 2024.**



**GRADUATION DAY 2024**



graduation day 2024



GOVERNMENT ENGINEERING COLLEGE, THRISSUR

THRISSUR

A few photos from the event are given below:

















Expenditure statement of the Graduation Day 2024 is as given below:

**GRADUATION DAY 2024  
INCOME AND EXPENDITURE STATEMENT**

S.No.	Income		Expenses	
	Particulars	Amount, Rs	Particulars	
1	Registration fee (556 nos.)	9,05,100	Documentation	Memento & Certificate, badge
2	Caution Deposit for graduation dress @Rs500 x 556	2,78,000	Registration	Grad. Dress, Paper & print etc.
3			Stage & Venue	Stage decoration, Pandal, Video
4			Invitation	Flex & hordings, Photography
5			Food	Lunch, refreshment, dining arrangement etc
6			Reception	Bouquet & refreshment for guests
7			PTA	Miscellaneous (Cleaning, Printing etc.)
8			Finance	Refund of Caution deposit
	<b>TOTAL</b>	<b>11,83,100</b>		

<b>Deficit ( in Rs.)</b>	<b>-2,17,195</b>
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**GOVERNMENT ENGINEERING COLLEGE, THRISSUR**