

GOVERNMENT OF KERALA
DEPARTMENT OF TECHNICAL EDUCATION
GOVT.ENGINEERINGCOLLEGE, THRISSUR

D4/7289/23/GECTCR

04.10.2023

TENDER No.D4/43/23-24

SHORT TENDER NOTICE

Tenders, sealed with sealing wax, are invited for the **Purchase of stationary items** for various Departments of this Institution as **per List attached**. Tenders should be superscribed as Tender No. **D4/43/23-24** purchase of stationary items for various Departments and addressed to Principal, Govt. Engineering College, Thrissur, Kerala - 680009. The last date for the receipt of Tender is **17/11/2023 on 2 p.m.** The tenders will be opened at **11 a.m. on 18/11/2023** in the presence of such tenders or their authorized **representatives** who may be present at that time.

Intending tender may obtain the requisite tender forms from the Principal, Govt. Engineering College, Thrissur on cash remittance of Rs. 708/-(600+18% GST) + postal charge the price fixed for requisite tender form. Duplicate form, if required, will be issued at per copy. Tender forms are not transferable. The sale of tender forms will be **closed at 12 noon on 17/11/2023.**

Cost of tender forms should be remitted either in cash or by money order 708/- (600+18%GST)-+ Postal charges. Cheques, Postage Stamps, Postal Orders or Demand Drafts will not be accepted towards the cost of tender forms. The forms will not be sent by VPP.

Tenders should be accompanied by **EMD of Rs.2867/-** (Two Thousand Eight Hundred and Sixty Seven Only) by DD/FDR/TDR drawn in favour of the Principal, Govt. Engineering College; Thrissur with an agreement in Kerala Stamp Paper worth Rs.220/-.Details can be had from the Govt. Engineering College Office.

Tender Value Rs.286700/- (Rs. Two Lakh Eighty Six Thousand and Seven Hundred Only)

Encl: List & Terms and Conditions attached

Dr. Satish K P

Approval Valid

Digitally Approved By

Dr. Satish K P

Date: 04.10.2023

Reason: Approved



The document is digitally approved. Hence signature is not needed.

GOVERNMENT ENGINEERING COLLEGE TRICHUR

LIST OF STATIONARY ITEM

SI N o	Item with specification	Total Qty
1	A4 paper 80GSM, bundle of 500	210
2	Dustless Chalk box with minimum 120 chalk sticks (white)	160
3	Dustless Chalk box with minimum 120 chalk sticks (Different colors)	160
4	White board duster	120
5	Black board duster	120
6	Graph Sheets A4 size (minimum 50 sheets bundle)	80
7	Semi log sheets (minimum 100 sheets bundle)	80
8	stapler (big pin, heavy duty)	16
9	stapler 10mm (ordinary type)	40
10	stapler pin, heavy duty	80
11	stapler pin 10mm pack	160
12	Paper punch (heavy duty, single punch)	8
13	Paper punch (heavy duty, double punch)	16
14	Steel Paper Cutter/Guillotine Paper Trimmer- 12 Inch (A4)	8
15	Scissors 7 inch size	24
16	Paper file A4	400
17	Box file	80
18	Plastic File Folder 2D Ring Binder A4 Size Ring Binder Box Board File, Item Dimensions 26 x 4 x 31 cm	160
19	Ledger book 100 pages	60
20	Register book 100 pages	60
21	whitner	16
22	Fluoroscent hilighter pen	16
23	white board marker blue	80
24	white board marker black	80
25	white board marker red	80
26	white board marker green	80

27	white board marker ink black 15 ml	16
28	white board marker ink blue 15 ml	16
29	white board marker ink red 15 ml	16
30	white board marker ink green 15 ml	16
31	Glue stick	80
32	Stamp pad purple	16
33	stamp pad ink (bottle)	8
34	Permanent marker (blue, black, red, green 4 x 1 = 4)	32
35	Plain envelope A4 clothed (nos)	400
36	Plain envelope ordinary 24 cm x 12 cm (nos)	800
37	Dust Bin plastic	24
38	Fevicol Gum White Glue 100gm	24
39	Cello Tape roll (1 " size)	80
40	Rubber Band Pack	80
41	Ball Point Pen Tumbler Pack Ink Color: Blue, Tip Size: 0.7 mm, Click-Off Mechanism, 50 Pieces Pen pack	8
42	Ball Point Pen Tumbler Pack Ink Color: Red, Tip Size: 0.7 mm, Click-Off Mechanism, 50 Pieces Pen pack	8
43	Plastic Bucket 20 Litre	40
44	Plastic Mug 750 ML	40
45	Cotton Waste (White Colour) Kg	8
46	Distilled Battery Water for UPS batteries (litre)	1600
47	Strand Broom	40
48	HB Pencil, 20 Pieces pack	24

General conditions

1. The unit price, all other charges such as delivery, transporting, packing, shipping, loading and unloading charges etc, and GST must be shown separately and should be furnished unambiguously
2. No advance payment will be given
3. F.O.R: Govt. Engineering College, Thrissur.
4. Agreement: Preliminary Agreement in Rs.220/- Kerala Stamp Paper.
5. Date of opening of tender: In case the proposed date declared as holiday, the tender will be opened on the next working day.
6. Items to be supplied at Govt. Engineering College, Thrissur.
7. Bills Submitted by GST Registration
8. The offer should be valid for minimum period of two months from the date of opening.

