

Date: _____

To

The principal, Govt Engineering College

Sir/madam

Sub : Request for Refund of Fees Paid

I have received TC from this institution. Kindly reimburse the ISTE Fund, Bus Corpus Fund, Cooperative society membership and ~~Bus Corpus~~ ^{PTA Membership} fund collected at the time of admission.

Kindly transfer the amount to the bank account specified.

Thanking you

Signature

Student Name: _____

Admission Number: _____

Date on which TC is collected: _____

Phone Number: _____

Details of Bank Account

Account Number: _____

Name of Account Holder : _____

Bank: _____

Branch: _____

IFSC Code: _____

Send a Scanned Copy to ptasecretarygec@gmail.com
Also attach copy of TC/ TFS obtained from the College.