

Govt. Engineering College, Trissur

Application for training

Form TR-01(00)

1. Name of the Faculty/ Staff:
2. Designation and Department
3. Title of the training program to be attended:
4. Date(s) of the program:
5. Need identified based on (or Justification for attending the program):
6. Agency conducting the program:
7. Location where training is conducted:
8. Period of absence:
9. Alternate arrangement details for the classes during the period (if any):
10. Fee amount and paid by: Self/ by the institution (against the scheme-----)

Date:                      Prepared by                      HODs/ Admn. Asst.                      Principal